

Biobank coordinator

As a global Research Organization to the biopharmaceutical industry, **CellCarta (formerly Caprion – HistoGeneX)** provides access to a broad offering of biomarker platforms and services. We partner with our clients to address the most complex scientific testing needs, delivering customized biomarker testing solutions to further the limitless potential of precision medicine.

We offer our services on a global scale through our laboratories in USA, Canada, Belgium, China and Australia. Combining expertise in histopathology, immune monitoring, proteomics, genomics and sample logistics, we support pharmaceutical and biotechnology companies in the research and development of innovative new medicines for the treatment of cancer and immune diseases. Working under stringent quality and regulatory requirements, we strive to make a difference in the future treatment options offered to patients.

CellCarta leverages its strong expertise in cancer to support the entire spectrum of biomarker services including biomarker discovery in the research phase, tumor profiling and biomarker monitoring in clinical studies and companion diagnostics registration studies, patient diagnostics and development of new techniques and tests for tumor analysis and prediction of treatment response. The company bridges the gap between research, clinical studies and diagnostics.

We are currently recruiting a **Biobank coordinator (BC)**

Based in

Wirlijk, Antwerp (Belgium)

Major responsibilities

The biobank is centralizing a large diversity of mostly human samples (tissues, blood-born sample, DNA,...) for assay development and clinical studies, fully compliant with the Royal Belgian Decree of Biobanks.

As a biobank coordinator you will be overseeing the regulatory, administrative and organizational aspects of the tumor biobankprogram at CellCarta according to the different country regulations. You will:

- Optimize our biobank sample management system.
- Maintain and update sample inventory lists.
- Perform sample management system maintenance and quality control.
- Coordinate biobank specimen reception and shipments.
- Assist with biospecimen storage and cataloguing.

- Prepare reports on completed tasks.
- You will initiate and contract the sourcing of new samples on regular basis or on request from other users.
- You will collaborate with and educate the biobank associates, assay development managers and medical director to coordinate the use of human samples in the validation of equipment and biomarker assays.
- You will be responsible for managing biobank projects for clients.
- You will be responsible for identifying, evaluating, and recommending capital equipment and biobank workflows necessary for operations.
- You will ensure that policies, SOPs, and protocols are harmonized with relevant regulations, quality standards and good clinical practices.
- You will communicate with relevant internal and external stakeholders.

Profiel

- Master or PhD in Life Sciences (preferably Biology, Biomedical Sciences, Bioengineering, Pharmaceutical sciences, Biochemistry) or equivalent trough experience.

Job Related competences

- Previous experience in biobank management and biobank quality principles is required.
- Solid basis in histology/histopathology and/or microscopy is an asset.
- Strong computer skills and significant experience with Microsoft Excel, Powerpoint and Word are required.
- You are willing to perform routine procedures and to learn, to make improvements to current work flows.

Personal competences

- You are highly organized, and able to manage and prioritize multiple projects.
- methodically, meticulously and demonstrate quality of work including accuracy, timeliness, professionalism and thoroughness.
- flexible, social, diplomatic, a team player and a strong communicator.
- fluent in English both written as well as spoken.



We offer an exciting and challenging full-time position in a multinational environment where customer focus and innovation are key business values. You will join a global CRO where your expertise matters and contributions can be felt. You will receive thorough on-the-job-training.

Send your resume and application letter to [**people@histogenex.com**](mailto:people@histogenex.com)